

5C/5S Workplace Organisation

HANDS-ON TRAINING FOR YOUR EMPLOYEES TO FACILITATE & IMPLEMENT 5C/5S

Implement 5C/5S workplace organisation techniques into your business to improve safety, productivity and customer perception using visual techniques to ensure sustainability. 5C/5S workplace organisation is a powerful influence in promoting a pro-active and continuous improvement culture within a business.

Through practical application of the 5C process in pilot areas of your business, Vision in Print engineers will train your key staff as internal facilitators to lead, train and sustain workplace organisation for all employees across your whole site.

Key benefits

- Train internal facilitators to implement Workplace Organisation across your whole site
- Increase safety
- Increase productivity
- Initiate visual control to achieve consistent operational results
- Promote continuous improvement attitudes and behaviours
- Positive impact on customers and visitors

How does it work?

Vision in Print trains a team of your employees from key areas of your business to facilitate implementation of 5C/5S tools and techniques in a range of pilot areas that represent the main types of work area in your business, e.g. production areas, warehouse, offices and pre-press. The sequence of events is:

- ½ day scoping and preparation session for your internal trainer team
- 1st 5C programme in the first pilot area with the internal trainer team as participants
- 2nd 5C programme in a second pilot area with the internal trainer team as observers
- 3rd 5C programme in a third area with internal trainers performing as trainers, observed by the Vision in Print engineer
- Further 5C programmes in additional pilot areas may be required, depending upon the size of your site and number of internal trainers
- Follow-up day with feedback to managers by trainer team on the progress of work carried out and confirm a detailed roll-out plan for the whole site.
- Selected trainers are certified and free to deliver 5C across the rest of the business

Each programme will be spaced in one month intervals to allow greater flexibility and will focus on key areas of the business. Between each session, team members will implement actions, set up a communication process to engage non-team members in 5C and establish a review process to ensure programme sustainability.

Vision in Print has delivered over £6 million of identified savings for UK printers

For more information please call Yassar Altaf 020 7915 8320

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About Vision in Print

Vision in Print, the Print Industry Forum, is a not for profit organisation with an independent board and the support of the DTI. Its role is to deliver improved productivity and competitiveness through two main activities: in-company process improvement programmes with Vision in Print engineers and 'Best Practice' studies to promote improved performance. Vision in Print partners with all the major print trade bodies (including BPIF, ProSkills Print and UNITE) to ensure maximum impact in raising the competitiveness of the whole UK Printing Industry.

Current Products

Please indicate below which products may be of particular interest

- Premier Snapshot:** 1 or 2 day diagnostic programme
- Modular Improvement Programme:** 5 day modular programme for companies with less than 25 staff
- Kickstart:** 5 day improvement programmes for companies of 25 to 50 staff
- Masterclass Lite:** 12 day improvement programme for companies of 50 to 100 staff
- Masterclass:** 17 day improvement programme for companies with over 100 staff
- Office and Pre-Press Change Cycle:** 6 day improvement programme
- Booster:** 6 day follow-on improvement programme
- 5 C Roll out :** 5+ day programme for workplace organisation
- Materials Waste Reduction:** 5 day programme for minimising materials waste
- Lean Focussed Maintenance:** programme to reduce your machine downtime

For more information please call Yassar Altaf on 020 7915 8320 or fax to 020 7915 8395

Or, please indicate above which products may be of particular interest and a ViP Engineer will contact you

Name: _____	Telephone: _____
Company Name: _____	Fax: _____
Business Address: _____	Email: _____
_____	Industry Sector: _____
_____ Postcode: _____	Number of Employees _____

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